



# Oasis Academy Byron **Prospectus**



# A message from our CEO

A very warm welcome to Oasis Community Learning!

I am delighted that you and your daughter or son are interested in becoming part of Oasis Academy Byron.

Oasis Community Learning was established as a multi-Academy Trust in 2004 with the vision to create "Exceptional Education at the Heart of the Community".

We now run Academies in four main regions throughout the UK, providing either Primary, Secondary or All-through education.

All of our Academies are committed to providing a rich educational experience and ensuring that every child and young person has the opportunity to achieve at the highest level.

Our ethos is integral to that provision. It is an expression of our character, a statement of who we are and therefore the lens through which we assess all we do. We are committed to a model of inclusion, equality, healthy relationships, hope and perseverance throughout all aspects of the life and culture of each Academy community.

We passionately embrace learning and are committed to every child within our care reaching their full potential, developing holistically across every area of their lives both now and in their future.

All of this is underpinned by our philosophy of education which highlights our focus on inspirational leadership, deep learning and healthy communities. It aspires to develop the character and competence of every child within every community of which we are a part.

At Oasis Community Learning therefore, we believe we are all 'the architects of our students' lives' and as such we are committed to laying the right foundations for every one of our young people.

So we look forward to your daughter or son potentially becoming part of Oasis, in the knowledge that we will work in partnership with you to ensure they become confident learners ready to fulfil their aspirations in life.

Best wishes,  
John Murphy  
Chief Executive Officer, Oasis Community Learning

**"We passionately embrace learning and are committed to every child within our care reaching their full potential"**



A stylized handwritten signature in black ink, appearing to read 'J. Murphy'.

**John Murphy**

Chief Executive Officer,  
Oasis Community Learning

# Principal's welcome

Welcome to Oasis Academy Byron and thank you for taking the time to have a look at our prospectus. We hope it helps you to familiarise yourself with life at our fantastic Academy.

At Oasis Academy Byron, we aim to provide a safe and caring environment where children and others can learn in a trusting and happy atmosphere, developing their full potential. We seek to provide the best all round education possible so that everyone can be proud to be here.

We aim to achieve the highest standards for each child across the curriculum, in order that they have the skills and attitudes to prepare them for their future lives.

Oasis Academy Byron is an Academy that continually strives to improve itself by developing each child's potential and by celebrating their culture and individuality.

We have an expectation that the quality of learning and teaching should be consistently high in an atmosphere of encouragement, support and inclusion.

There is no substitute to visiting the Academy and we would encourage you to make an appointment to see Academy life for yourself. It is also important that your child visits us to see what a friendly community we are.

We look forward to seeing you in the future.

Best wishes,

Mrs Clare Wingrave



**Mrs Clare Wingrave**

Principal, Oasis Academy Byron

# Oasis Academy Byron

**"A warm and welcoming place where every child is educated to reach their full potential in a safe and happy environment"**



**We are independent learners**



**We gain first-hand experiences**



**We are empowered to overcome any challenge**



**We develop respect and responsibility**



**We get lots of creative learning opportunities**



**We have strong learning partnerships**



**We share a nurturing environment**

# About our Academy

Oasis Academy Byron is located in a spacious, extensive and picturesque setting overlooking Farthing Downs in Old Coulsdon, Surrey. The original primary school was built in 1968, but as a result of growing school numbers, separate infant and junior schools were established in 1977. These two schools amalgamated in 2000 to form a new Byron Primary School and in September 2012 the school was delighted to become part of the Oasis family of Academies as Oasis Academy Byron. The name 'Byron' was taken from the wealthy Byron family who, for over two centuries, have been part of Coulsdon life and can be traced back to the time of William the Conqueror.

Oasis Academy Byron is co-educational and takes children from the normal primary age range of 4 years to 11 years. We are able to offer year-round, quality, on-site, wrap-around care from 8am – 6pm Monday to Friday, for children aged from 2 to 11 years, thanks to our partnerships with our on-site nursery – Mulberry Bush – and the PlayPlus After School Care Club. We also run our own Breakfast Club every morning before school. We have strong links with the provision and support offered by Byron Children's Centre.

Parent and carers' evenings are held twice a year to discuss progress and pastoral issues. Full reports are issued at the end of each academic year and in the summer there is an informal Open Evening where parents have the opportunity to meet with the new class teacher. Every Friday we hold a whole Academy Golden Book assembly to celebrate the week's achievements. We also hold an annual presentation assembly in July to celebrate achievements and excellence during the year.

Children get 'Good News' certificates and celebration postcards sent home through the post to acknowledge particular achievements and successes during the year.

In addition to parent and carers' evenings, if you have concerns we encourage you to make an appointment at any time during the year to discuss anything connected with your child's education or wellbeing.





# Ofsted Inspection

Oasis Academy Byron was last inspected in May 2016 and was found to be 'Outstanding' in all areas. The report stated that 'pupils' attitudes to learning are exceptional. They have a mature understanding of the importance of their education and how it will support them in making choices about employment in the future. They are reflective, resilient and articulate.' It also commented that 'parents are overwhelmingly supportive of the school's work. They appreciate the lengths staff go to in ensuring that their children are well cared for and well taught.'



## Admissions Statement

Students admitted to the Academy are allocated places in accordance with the Local Authority's Admissions Policy. For further information on this please visit the following website:

**[www.croydon.gov.uk/education/schools-new/school-admissions](http://www.croydon.gov.uk/education/schools-new/school-admissions)**

## Our Vision

At Oasis Academy Byron, we put children at the heart of everything that we do. We strive to create a secure and enjoyable environment which excites, challenges and motivates each child, enabling them to reach their full potential. We also recognise that children learn most effectively through an enquiry based approach, using first-hand experiences and we achieve this through a broad and balanced curriculum with high quality teaching and learning opportunities. The Academy is committed to creating an open, supportive and collaborative culture, aiming to develop a 'learning organisation' where both children and staff are valued and motivated to continue their learning.

The Academy provides a framework which intends to support and guide children in their development of self-discipline and self-esteem. We encourage relationships which are based upon respect and responsibility for each other, both within the Academy and the wider community. We have a commitment to inclusive education and work to maintain a high quality teaching environment for all our learners. We place a high value on establishing close links between home and school and aim to develop a partnership with parents in the all-round education of their children. This is provided in a well-resourced Academy that encourages creativity and co-operation and where individual efforts and talents are valued and celebrated.

# Oasis Academy Byron's Aims

**We have based our aims on the five areas of 'Every Child Matters' because we believe that they are at the heart of Academy life and education today.**

- Be Healthy
- Stay Safe
- Achieve Economic Well-being
- Enjoy and Achieve
- Make a Positive Contribution

## **We therefore aim:**

- To make a positive difference to the outcomes of all our children and families
- To provide an environment that will enable children to lead a healthy lifestyle
- To provide a safe environment within the Academy and for children to develop good social skills, positive attitudes and values and the ability to look after themselves and others in the wider community
- For all children to be aspirational, to make significant progress in knowledge, understanding and skills and to achieve their full potential, whether in academic work, artistic work, sport and play or as lifelong learners
- To provide a stimulating and happy environment that is caring and supportive of all, where children are valued
- To provide high quality teaching through a broad and balanced curriculum, with creative and inspirational learning experiences that reflect the children's learning styles, interests and motivation
- To encourage children to make a positive contribution to our school and the local community, and to appreciate their place in the wider world
- To prepare our children for a life in the 21st Century



# The Academy Day

The Academy opening hours are as follows:

## Reception

8.55am – 12.25pm  
1.30pm – 3.15pm

Reception children have continuous access to outdoor play and provision

## Key Stage 1

8.55am – 12.25pm (break from 10.45am – 11.00am)  
1.30pm – 3.15pm (break of 15 minutes during the afternoon)

## Key Stage 2

8.55am – 12.30pm (break from 10.45am – 11.00am)  
1.25pm – 3.20pm (no afternoon break)

## Breakfast Club

Our Breakfast Club opens from 8.00am and does not have to be pre-booked. At 8.50am, Key Stage 2 children are sent to their classrooms independently and Key Stage 1 and Reception children are taken to their classrooms.

The Academy doors are opened at 8.45am for the children to go directly into their classrooms. We ask that children do not arrive before this time and are not left unsupervised in the playground.

Key Stage 1 and Reception children must be taken to and collected from their classrooms at the beginning and end of the day by named adults.

The hours spent on teaching during the normal Academy week, including Religious Education but excluding the statutory daily act of worship, registration and breaks (including lunch) are as follows:

Key Stage 2 – 24 hours and 10 minutes

Key Stage 1 – 22 hours and 30 minutes





# The Curriculum at Oasis Academy Byron



At Oasis Academy Byron, we believe that our children learn best:

- If we give them a wide experience of different subjects and activities
- If we focus on teaching them skills and how to do things
- If they are actively involved, interested and enjoy their learning

The curriculum is divided into the following stages:

## Foundation Stage

Reception (4-5 years)

## Key Stage 1

Years 1 (5-6 years) and 2 (6-7 years) – Infants

## Key Stage 2

Years 3, 4, 5 and 6 (8-11 years) – Juniors

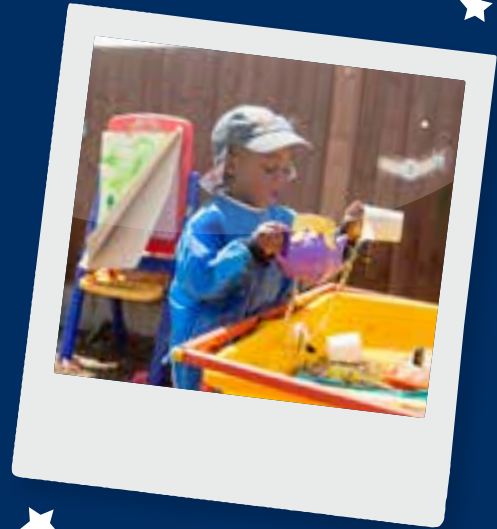
Our Academy curriculum is made up of all of the planned activities which we organise in order to promote learning, personal growth and development. It includes not only the formal requirements of the National Curriculum, but the various extra-curricular activities that the Academy organises in order to enrich our children's experience. It also includes the 'hidden curriculum' – what the children learn from the way they are treated and the way they are expected to behave.



We want children to grow into positive, responsible people, who can work and cooperate with others whilst, at the same time, developing their knowledge and skills in order to achieve their true potential. We also value the breadth of the curriculum that we provide and aim to foster creativity in our children, helping them to become independent learners.

The curriculum is designed to help children understand Britain's cultural heritage and to appreciate and value the contribution made by all ethnic groups in our multi-cultural society, encouraging children to be positive citizens. It teaches children to have an awareness of their own spiritual development, to be able to distinguish right from wrong and to have high self-esteem and respect for themselves. Through our work on the journey towards becoming a United Nations Rights Respecting School, our children are helped to understand the importance of truth and fairness, so that they grow up committed to equal opportunities for all.

We encourage children to have a 'growth mindset' approach to their work so that they see intelligence as expandable, embrace challenge, persist in the face of setbacks, see effort as the way forward and learn from criticism. This is achieved through the use of eight learning muscles which the children focus on in their learning.



HAVE A GO

BE  
CO-OPERATIVE

BE CURIOUS

CONCENTRATE

DON'T  
GIVE UP

ENJOY  
LEARNING

KEEP  
IMPROVING

USE YOUR  
IMAGINATION

# Early Years Foundation Stage

The EYFS curriculum meets the requirements set out in the revised National Curriculum at Foundation Stage and the guidance produced in 2013. Curriculum planning focuses on the Early Learning Goals, as set out in these documents, and on developing children's skills and experiences. In Reception, children learn synthetic phonics using Success For All (SFA) phonics and their reading using the SFA Kinder Roots reading programme. The International Primary Curriculum forms the basis of topic planning that runs alongside and complements the revised National Curriculum. Reception children have one formal ICT lesson per week.

There are four principles which underpin our Early Years and Foundation Stage Curriculum:

- A unique child – every child is a competent learner from birth who can be resilient, capable, confident and self-assured
- Positive relationships – in order that children feel safe and cared for
- Enabling environment – we provide a rich and varied environment which supports children's learning and development. It gives them the confidence to explore and learn in secure and safe, yet challenging, indoor and outdoor spaces

Learning and developing – children develop and learn in different ways and at different rates. In their play, children learn at their highest levels. We provide wide ranging and varied interests that engage and involve children for sustained periods.

The curriculum is divided into seven areas of learning and development. The three prime areas are:

- Personal, social and emotional development
- Communication and Language
- Physical development

There are four specific areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive Art and Design

These invaluable experiences give our children a secure foundation in learning which supports their future school career.



# Key Stage 1 and 2

From Years 1 through to 6, children have formal daily Numeracy and Literacy lessons. For Literacy, Key Stage 1 follow the Success For All (SFA) scheme. Children are grouped according to their reading comprehension level for these SFA literacy lessons into either Reading Roots groups (1a or below) or Writing Wings groups (2c and above). Reading Roots children follow the SFA synthetic phonics programme, whereas Writing Wings children follow Support for Spelling. At Key Stage 2 the children follow the requirements of the new National Curriculum using the Power of Reading as a basis for their work.

Maths is taught daily across the Academy and adheres to the requirements and expectations of the National Curriculum. We have introduced a Maths Mastery approach to learning, which allows for depth of understanding in the key mathematical concepts. Maths teaching is enhanced across the school through the use of regular maths meetings, which provide opportunities for rehearsal and consolidation of maths.

Children in Years 1 through 6 have discrete, weekly SEAL, RE, Science, ICT, PE, Handwriting and Grammar lessons. In addition to this, Year 4 have a weekly Soundstart Ukelele music session. A modern foreign language is taught at KS2 and this is currently Italian. PE and sport are taught through a combination of specialist sports coaches and teacher input. Key Stage 2 children go swimming in Years 3 and 5 for the whole year to ensure that children have a sustained opportunity to develop their swimming skills.

Our curriculum reflects annual events such as New Year, World Maths Day, World Book Day, Easter, Harvest, Bonfire night and Christmas and is also enhanced by regular curriculum themed weeks, for example, ICT week, Science week, Health week and Cultural week.

## Subjects

From Year 1, the Academy's curriculum is planned to include all aspects of the ten subjects outlined in the National Curriculum. These are: Maths, English, Science, Design and Technology, History, Geography, ICT, Art, Music and Physical Education. Religious Education is also taught. We use the International Primary Curriculum (IPC) so that, whenever possible, links are made across subjects. This means that learning in one area enhances learning in another. Some subjects such as Maths and English are taught daily.

The International Primary Curriculum (IPC) is an internationally-minded, thematic, cross-curricular and rigorous teaching structure used in over 85 countries. It nurtures a love of learning and encourages the necessary key skills and personal qualities that our children will need as they move on to secondary school and the world of work. The IPC learning focuses on a broad balance of Knowledge, Skills and Understanding through linked

learning opportunities. English is taught discretely and through linked work as part of the IPC theme. We find this enhances and secures key literacy skills in a range of contexts and experiences.

We also place a strong emphasis on developing children's understanding of their own and others' needs and feelings through a programme of PSHE (personal, social, health and economic education). This may be taught as discrete lessons, integrated into others subjects, and also promoted through assemblies and day-to-day events in our Academy life.

In all subjects we encourage children to ask and try to answer their own questions and explain their thinking.

We aim to include trips and real experiences in our curriculum whenever we can. Different teaching methods are used at different times in the Academy. During a week, a mixture of whole class, group and individual teaching and learning will be used, depending on which is most appropriate.





## Enterprise Education

At Oasis Academy Byron we believe that we have an important role to play in equipping children with the skills they will need for successful and rewarding futures. We place a high priority on developing enterprise in its widest sense. The Academy is currently working to embed enterprise projects into all year groups.



# Sex and Relationships Education

Sex Education forms part of the health and science curriculum. Children learn about relationships within a moral, family-orientated framework. They learn about themselves and other living organisms as part of the life and living processes elements of the science curriculum.

Parents and carers are informed of this and are given the opportunity to discuss the resources and content of these lessons. Parents and carers have a right to withdraw their child from Sex Education and may discuss this with the child's class teacher.

# Home Learning

We expect children to reinforce and extend the learning they are doing in the Academy at home. To this end, we set regular home learning tasks. The amount of time children are expected to spend on formal learning at home increases as they go through the Academy.

Children are expected to read daily and learn spellings and times tables. In addition, each half term they are given a menu of tasks designed to reinforce current topics in their learning, broaden their experiences and develop their general knowledge.

Children in Years 1 to 6 have a homework diary, which can be used to promote communication between home and the Academy. Please write down in your child's homework diary anything you wish the teacher to be aware of relating to the home learning tasks.

# Collective Worship

There are separate key stage acts of worship. "Awe, wonder and worship" takes place daily from Monday to Thursday. These are broadly Christian in tone but explore other cultures and beliefs as well as providing a chance to discuss moral issues.

On Fridays all classes attend a celebratory Golden Book Assembly. Each term every class does a parent assembly and parents and carers are invited to join us for the assembly.

Parents and carers have the right to withdraw their children from acts of collective worship. If you wish to do this, you should discuss this with your child's class teacher.

# Extra-Curricular Activities

To further enrich their lives at the Academy, children are encouraged to participate in extra-curricular activities.

Such activities vary from year to year but may include football, fit club, hockey, netball, athletics, cricket, cycling, art, dance, drama and steel pans. The Academy provides access to peripatetic music teachers if parents or carers wish to buy extra music lessons. Most activities take place after the Academy day. Some of these activities are free, some fully funded by the Academy and for some, children may be asked to contribute a small fee towards the cost of providing materials for these activities.

# Sporting Aims

Children at Oasis Academy Byron are encouraged to participate in a variety of sporting activities ranging from gymnastics, dance, and small ball games to team games such as netball, football, lacrosse, hockey and rounders. In Year 3 and Year 5 children have regular swimming lessons and work towards attaining the Amateur Swimming Association badges.

Whilst urging the children to do their best at all times, we also believe that children should learn to enjoy taking part and that winning is not the only mark of achievement. The Academy is a member of the local schools' sport partnership and benefits from participating in a range of organised competitions and sports festivals.

# Our Commitment to Equality

Equality and inclusion are at the heart of Oasis. We have a passion to include everyone and a deep desire to treat everyone equally. We accept others for who they are and respect differences. Our aim is to provide an excellent education for all our students. Our way of doing this is to work hard to improve students' attainment and the standards of teaching and learning continually. At the same time, we also aim to meet the needs of whole person and the wider community as we understand that all of life is education. Everyone who is part of a student's life affects their understanding of life, and therefore their education. In this sense, every person matters.

The Equality Act 2010 gathers together various different pieces of equality legislation which have been developed over a number of recent years. It sets out some key equality provisions for the delivery of education and a requirement for public bodies to eliminate discrimination,

advance equality of opportunity and foster good relationships between different groups. Against the background of the UK's increasingly diverse communities, Oasis recognises that this Act plays a major role in recognising the UK's historic commitment to tolerance. The Equality Act 2010 is, therefore, an important and significant piece of legislation for Oasis because its key provisions underpin the aim of Oasis itself: an equal and inclusive society in which difference is understood and respected. This Academy is committed to meeting its obligations within the law and being a good expression of Oasis' own commitment to equality.

# Special Educational Needs

We aim to meet the needs of all individuals within our Academy. Occasionally some children experience greater difficulties in aspects of their learning than others. These children are offered extra support within their class. They may be identified as having Special Educational Needs. In line with the Special Educational Needs (SEN) Code of Practice these children are placed on the Academy's SEN register. Their progress is closely monitored and reviewed at regular intervals. SEN Support Plans may be written for children with Special Educational Needs and are reviewed with parents and carers at Parent and Carers' Evenings or by arrangement. If necessary, the Academy is able to access many support agencies in order to help meet their needs.

# Gifted and Talented

The Academy keeps a register of children who have specific talents or gifts in order to better meet their learning needs.



# Absence and Lateness

## What if my child is absent from the Academy?

It is very important that all children attend the Academy regularly, but if your child is unwell, s/he should not come to the Academy.

You are expected to inform the Academy of any absence as soon as possible on the first day of absence. If your child is not at the Academy and we have not heard from you, a text will be sent to inform you that your child has not arrived and we will ask you to contact the Academy.

Children returning to the Academy after an absence should bring in a note explaining the absence (detailing their name, class, the dates they were absent and the reason). The Academy will contact the parents or carers if a written reason has not been provided.

**Authorised absences** are acceptable reasons for absence and cover circumstances such as sickness, hospital and dental appointments, religious holidays, funerals of close family etc. However, wherever possible, any appointment should be arranged for after the Academy day. Please bring the appointment card or letter to the Academy Office prior to any appointment.

**Unauthorised absences** are absences where no acceptable reason is given and includes such instances as holidays, a birthday, a haircut, an unwell parent or carer, shopping, going to the airport or a visiting relative etc.

Under no circumstances may children leave the Academy by themselves during Academy hours. If parents or carers collect children for appointments, they must report to the Academy Office and the child will be collected from the classroom.

Both the Academy and the Education Welfare Officer (EWO) monitor the attendance of each child. The EWO visits the Academy weekly and contacts families whose children have been absent and the Academy has not been given a reason, or where there is a pattern of absenteeism.

## What happens if we have to go away in Academy time?

The law is clear that parents and carers do not have the right to take their child out of the Academy during term time. In exceptional circumstances an Academy Attendance Officer may authorise a short period of absence. However, the criteria for allowing such absences are clearly defined and independent written evidence must be produced by the parent or carer, regardless of the exceptional circumstances. On considering a request for leave of absence, an Academy Attendance Officer will take the child's previous attendance record into account. If parents and carers wish to apply for a leave of absence for their child during term time, they must fill out a Request for Leave of Absence form. This will be assessed and counter-signed by an Academy Attendance Officer. This form will state on it the reason(s) why a request for leave of absence has been granted or not.



## Contact with Parents and Carers

Children achieve more when both home and the Academy work together. To this end, the Academy aims to work in close partnership with parents and carers. You are welcome to raise any questions or concerns which may arise with our staff members. Teaching staff can be consulted at the end of the day when they escort children to the playground, or by appointment. The Principal or the Deputy Principal is normally available at the start of the Academy day to clarify information or respond to any issues. The start of the day is a very busy time for class teachers so unfortunately they will be unable to respond to concerns at this time.

If you have any concerns at any time during the academic year in relation to your child or the Academy, please contact your child's teacher by letter or through the Academy Office to arrange an appointment at a mutually convenient time. This way you will be free from interruption. We will also contact you if we have any concerns about your child.

Each term, teachers send home a curriculum overview which gives details of the range of skills pupils children will be learning. Learning targets are also sent home termly.

# Uniform

We have high expectations of children's uniforms and their presentation. Children are expected to wear full Academy uniform every day and we are grateful to parents and carers for their full support in maintaining these high standards of tidiness and cleanliness.

We assume all parents and carers will ensure their son or daughter dresses according to the uniform list. Any child arriving in inappropriate uniform will be required to change and the Academy will keep a small stock of clean, spare uniforms for pupils to wear on such occasions.

## The uniform consists of:

- Yellow polo shirt (with Academy logo)
- Blue sweatshirt or cardigan (with Academy logo)
- Grey shorts, trousers or skirt
- Black or white socks
- Smart black shoes
- Yellow and white gingham dresses may be worn in the summer
- School book bag (with Academy logo)

## PE kit

- Yellow polo shirt (with Academy logo)
- Blue PE shorts
- Black PE shoes
- PE kit bag

Sweatshirts, polo shirts, shorts and bags with the Academy logo can be obtained from the main office.

# Jewellery

Jewellery is not permitted, except for children with pierced ears, who may wear studs on those days when they do not have swimming or PE. Earrings must be removed for PE lessons. If a child's ears have very recently been pierced, they may wear their studs, provided that they have been covered with tape by parents or carers before they arrive at the Academy. Once the lesson is over they may remove the tape.

In Key Stage 2, a normal watch may be worn once a child is able to use it correctly. This must be removed for PE lessons. Children with long hair should tie it up. This is essential for PE lessons.





## Pastoral care

We believe that children learn best when they are well and happy. If there are any circumstances which are worrying you or affecting your child's well-being, please talk to us in confidence. If your child has had an injury or an emotional upset, please explain the situation to the class teacher, Principal or Deputy Principal in order for them to receive the appropriate form of support. If we cannot help you ourselves we will put you in touch with someone who can.

## Safeguarding and Pupil Welfare

As an Academy we have a responsibility and duty of care to safeguard and promote the welfare of children. If there are concerns about the welfare of a child, we may share information and work in partnership with other agencies.

If a member of staff has cause to be concerned that a child may be subject to ill treatment, neglect or any other form of abuse, the Academy will follow child protection procedures and, where appropriate, make a referral to children's services.

## E-Safety

We take issues relating to the safety of our children on the Internet very seriously. All parents and children are required to sign an E-Safety contract for school.

## Medicines in School

We will only give medicines to children if it is absolutely necessary.

A medication form can be obtained from the Academy Office. This should be completed and returned to the Academy Office with the medicine. We will then ask you to take the medicine home at the end of the day. Children with asthma who require the use of inhalers or children with allergies who use EpiPens or other preventers can be catered for, provided we have authority and precise instructions from you. If your child has a serious medical condition, please do make sure that the Academy is aware of this.

## Photographs

From time to time, teachers or other authorised adults will take pictures of children for display, educational or Academy publicity purposes. Use of these photographs will be according to Academy Policy and your permission sought on the Photograph Form when your child is admitted to the Academy.



## Healthy Meals and Snacks

The Academy operates a Healthy Eating Policy and is a Healthy School.

At lunchtime, we encourage children to have an Academy meal. Our on-site caterers provide an excellent service and there is a hot meal cooked daily. The meals are nutritionally balanced and always offer a choice including a vegetarian option, the salad bar, daily freshly baked bread and fresh fruit. Menus are available in the main office.

Alternatively children may bring a packed lunch. Please note that children are not allowed to bring crisps, sweets or chocolate into the Academy at any time in line with the Healthy Eating Policy.

Academy lunches are paid for via ParentPay, either online or by using a Pay Card at local shops. Please ask at the office for details. Children in Reception, Year 1 and Year 2 are entitled to a government funded free lunch.

Free Academy lunches are available to those families in receipt of Child Tax Credit, Job Seekers' Allowance or Income Support. Please bring proof of your entitlement to the Academy Office.

At morning break, children in Reception and Key Stage 1 are provided with a piece of fruit daily as part of the Fruit for Schools Scheme. Children in Key Stage 2 can bring a healthy fruit snack to eat at morning break. Fruit snacks are also available and can be purchased from the kitchen.

If your child would like milk during the mid-morning break, please contact the Academy Office as it needs to be ordered and paid for in advance using the Cool Milk service.

Children should bring plain water to drink during the day in labelled bottles. These should be taken home and refilled each day.

## Personal Property

Items of personal property should not be brought into the Academy unless there is a special reason and authorisation has been given by the class teacher. In exceptional circumstances where older children require mobile phones for safety reasons when making their own way home, the mobile phone should be handed into the main office on arrival. The Academy accepts no liability for the loss of personal possessions. All belongings, including all items of Academy uniform should be clearly labelled.



# Registration and Late Arrival

It is essential that your child arrives promptly at the Academy because the day starts with their teacher explaining the day's learning to the class. Registration in the morning takes place at 8.55am for Key Stages 1 and 2 and 9.05am for Reception. Afternoon registration takes place at 1.25pm for Key Stage 2 and 1.30pm for both Key Stage 1 and Reception. Any child arriving more than 5 minutes after these times will be recorded as arriving late. If, for any reason, your child is late, please escort them to the Academy Office and inform the office staff of their arrival and the reason for their lateness. It is better to arrive late than to not attend at all. Any child arriving 30 minutes late will be recorded as an unauthorised absence unless an acceptable reason is given.

It is equally important that children are picked up from the Academy promptly. If, for any reason, you know that you will arrive late, please contact the Academy so that we know what is happening. It can be very distressing for your child if we do not know anything. All children who are picked up late will be brought to the office.

In Reception and Key Stage 1, please also inform us if someone different is to pick up your child. We will only let your child leave with adults who you have detailed on the Home Form, completed when your child was admitted to the Academy, unless you have informed us otherwise.

# Illness during the Academy Day

If a child becomes ill during the Academy day, whenever possible they will be sent home. Please ensure that we have your up-to-date contact details for such circumstances. The decision to send a child home will be taken by a member of the Academy Leadership Team, and will be based on advice given by trained First Aiders.

Children leaving the Academy other than at official times must be signed out at the main office. Should a child be injured at the Academy and need hospital attention, they will be taken to hospital by car or an ambulance will be called, whichever is considered most appropriate. The Academy will contact the child's parents or carers immediately. Should it be necessary, the Principal, Deputy Principal or any other member of the teaching staff will act *in loco parentis*. Serious accidents will be recorded in the Official Accident Book.

Parents and carers will be informed of any less serious injuries or incidents which occur during the Academy day either when they collect their child or by phone.

# Charging

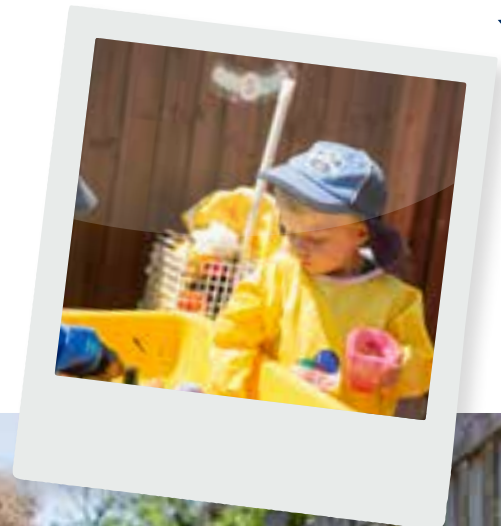
We charge towards the cost of coach and entrance fees for trips out of the Academy. Parents and carers cannot be required to pay for activities that take place during the Academy day but trips may not be able to take place without sufficient voluntary contributions.

We ask for contributions for:

- Extra instrumental lessons
- Some extra-curricular clubs (to cover the cost of materials and equipment)
- Trips
- Residential visits
- Visits to the Academy by theatre companies, performers or special visitors

# Birthday Treats

To celebrate their birthday, we request that children do not bring sweets or a cake. Instead we encourage children to donate a book for their class reading corner.





# Behaviour

All members of the Academy community are expected to behave towards one another in a polite, caring and respectful manner, showing consideration for one another's feelings. We encourage children to develop self-discipline and to care about themselves and others.

The most important rule for both adults and pupils is to:

## EXPECT GOOD THINGS AND FOCUS ON GOOD BEHAVIOUR

### Everyone at school

- Is important
- Is here for a purpose
- Has an important contribution to make

### Show respect

- For everyone
- For the property and the school environment

### Treat

- Everyone as an individual

## The Sunshine Rules

Our Sunshine Rules were originally drawn up by children and they form the basis of our behavioural expectations within the classroom, around the Academy and within the playground and are known and used by all members of staff. The Sunshine Rules are displayed around the school and are included in the Home/School Agreement which is given to parents when their children join the Academy.

### At Byron:

- We always try our best
- We care about each other
- We respect each other
- We are polite to each other
- We listen to each other
- We play nicely with each other
- We move sensibly around the school

Our emphasis is on rewarding positive behaviour, which we do using a range of strategies. However, an important aspect of our partnership with parents and carers is informing them if their child's behaviour is unacceptable and sharing responsibility for that behaviour.

# Byron Academy Houses

We operate a House System at Byron and every child belongs to one of our four 'Houses'

House points are awarded to individual children in recognition of achievements linked to the Sunshine Rules –

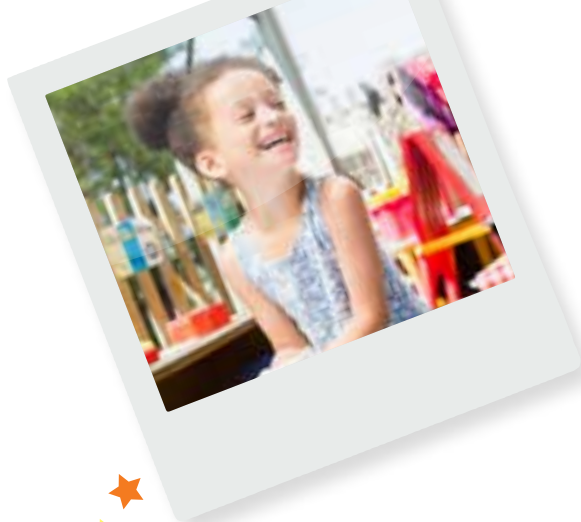
- Good work
- Good behaviour
- Individual achievement

House points are collected each week by the House Captains and are collated on a House Points board. Each half term the winning House is awarded the House Trophy (selected by the Academy Council). Children are placed randomly in each house, the only exception to this being siblings who are placed within the same house. House groupings are used for a variety of purposes e.g. within PE lessons, Sports Days and Reading sessions.

# House Point Certificates

As well as collecting House points to go towards the overall House Trophy Award, children keep a record of their individual points to achieve four levels of certificate. Bronze is awarded for 25 points, Silver for 50 points, Gold for 100 points and Diamond for 250 points. These certificates are signed by the Principal and awarded in assembly.





## Oasis Academy Byron and the Coulsdon Hub Community

The Academy enjoys close links with the local community and works closely with the local cluster schools. The Academy aims to help children understand their own identity and to appreciate and value the diversity of people's different backgrounds and circumstances.

Oasis Academy Byron has a very strong partnership with Oasis Academy Coulsdon where many of our children transfer to at the end of Year 6. We are able to share many facilities and our children benefit greatly from this shared approach to learning. We are developing a seamless approach to transition with Oasis Academy Coulsdon so that children are able to confidently take that next step in their learning. The two Academies, combined with the Children's Centre and Mulberry Bush Pre-School, form the Oasis Hub Coulsdon and as a group, we all work together on collective, identified priorities.

## Oasis Academy Byron Children's Centre

The Academy works very closely with our on-site Children's Centre. The Children's Centre is open 49 weeks of the year, including all school holidays except Christmas. Families are able to use the facilities of both the Academy and the Children's Centre and this shared approach benefits and improves outcomes for our families. Activities at the Children's Centre include Stay and Plays, Health Clinics, Antenatal and Postnatal clinics, Parenting Courses, Baby Cafe, Baby Massage, Toddler Yoga, Postnatal Fitness, Special needs support group, Dad's Saturdays, Job centre information and much more. Our experienced staff are on hand to offer help, support and advice to any families that may require assistance or even just be a friendly listening ear.

**For more information please contact the Children's Centre on 020 8763 6285.**





## Global Partnerships

Oasis is an international organisation which operates throughout the world, endeavouring to tackle social injustice in whichever form it manifests itself. As a result, Oasis Academy Byron is connected to projects in every corner of the globe and has a special link with Oasis Zimbabwe. As an Academy, we have raised money to help fund projects in Harare for Oasis Zimbabwe, including the support of a family. In doing so, the children in Zimbabwe have been able to attend school and the parent was able to learn a trade, enabling the family to become self-sufficient. The children at Oasis Academy Byron have sent books, cards and pictures to Oasis Zimbabwe and we regularly welcome staff from the project to our Academy.

# A Message from our Founder



When I started Oasis back in 1985, I had no idea it would grow into the wonderful family of charities that it has become today. In Oasis Community Learning, we are the country's second largest provider of Academy schools, educating around 25,000 children and young people. Through Oasis Aquila Housing, we provide housing for vulnerable young people. With Oasis Community Partnerships we run social projects – from community farms and coffee houses to churches and children's centres – and much more besides. And we do this in communities as diverse as Gateshead in the North East to Bristol in the South West. So, the question is...why?

Not only do we believe your child should receive the very best formal education, but also that there is more to a healthy life and future than simply the knowledge they hold. Every one of us is a product of the community in which we live. That is why Oasis is passionate that every community served by one of our Academies should be a happy, healthy place where every person is included and valued, and has the ability to thrive and achieve their full,

God-given potential. That is why Oasis' vision not only aims to deliver outstanding education, but also to help build great local neighbourhoods.

We are motivated by our core Christian ethos which means that we believe every person – those of all faiths or none – are equally valuable and have a part to contribute in helping this vision become a reality. Helping a young person realise who they are meant to be is about more than simply the qualifications they get or the job they want; it's about how they see themselves and those around them. That's why Oasis' goal is to help create great communities where every young person achieves their best, respects themselves, values those around them and contributes to the good of all.

We look forward to welcoming you and your child to an Oasis Academy in order to experience this for yourself.

Steve Chalke  
Oasis Founder



**Steve Chalke, MBE**

Oasis Founder



**Oasis**  
Academy:  
Byron

**Oasis**  
Community  
Learning

### Availability of Documentation

Parents and carers should note that the Academy has a great deal of documentation. Essential policies and information are available by request from the main office or through the Academy website:

**Principal:** Mrs Clare Wingrave

**Deputy Principal:** Mrs Sarah Small

**Deputy Principal:** Mr James Norris

St Davids, Coulsdon Surrey CR5 2XE

**t:** 020 86684877

**e:** office.byron@oasisuk.org

**www.oasisacademybyron.org**

**@OasisByron**

If you wish to know more about Oasis Community Learning – part of the Oasis group of charities – please contact:

The Oasis Centre, 75 Westminster Bridge Road,  
London SE1 7HS

**www.oasiscommunitylearning.org**

**@OasisAcademies**



**Oasis Academy Byron**  
St Davids, Coulsdon Surrey CR5 2XE  
[www.oasisacademybyron.org](http://www.oasisacademybyron.org)  
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